

**Minutes of the Special Meeting of the Board of Managers
Two Rivers Watershed District
Award of Bid – Kittson Co. Ditch #21 Diversion #1 Improvement
Held: 2:30 p.m. November 3, 2017, Kittson Co. Courthouse, Hallock, MN**

The Board of Managers of the Two River Watershed District held special meeting regarding the the KCD 21 Diversion 1 Improvement project beginning at 2:30 p.m. on Friday, November 3, 2017 at the District office located in Hallock, Minnesota.

Managers present included President Darrel Johnson, Secretary Daryl Klegstad, Treasurer Paul Olsonawski, Roger Anderson, Gary Johnson, and Bruce Anderson. Vice President Allen Brazier, was absent.

Others present included District Administrator Dan Money.

The meeting was called to order by President Johnson. It was stated that the purpose of the meeting was to follow MN Statute 103E to view all bids that have been submitted and award a contract for the aforementioned project.

District Administrator Dan Money handed out copies of the bid tabulation that was compiled by the project engineer, Blake Carlson of Widseth, Smith, and Nolting. Five bids were received ranging from a low of \$52,443 to the high of \$116,793.50. The Engineer's estimate was \$80,009.10.

The Board discussed the various bids. Upon a motion by Klegstad, second by G. Johnson, and unanimous vote the low bid of \$52,443 was accepted and Kraulik Excavating, Inc. was awarded the contract.

The project Engineer and the District Administrator were directed to follow statute to notify the contractor, secure the required performance and payment bonds, and give notice to proceed.

Discussion was held regarding starting the project. The weather forecast is to remain below freezing for the next several days, and it was consensus of the Board that the construction be way-laid until spring 2018.

With no further business, the meeting was adjourned at 3:00 p.m.

Attest:



Daryl Klegstad, Secretary



Darrel Johnson, President