

**Minutes of the Regular Meeting of the Board of Managers  
Of the Two Rivers Watershed District  
Held: March 4, 2015 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, March 4, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Vice President Jim Kukowski, Secretary Jon Vold, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. None were absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Engineer Blake Carlson, and Engineer Nate Dalager.

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from February 4, 2015. Today's meeting agenda and the minutes of the February 4, 2015 regular meeting were approved upon a **motion** by Kukowski, **second** by Klegstad, and **unanimous vote** of the Managers.

**Treasurer's Report:**

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7521 through 7544. Electronic funds transfers will be made to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Vold, a **second** by Johnson, and a **unanimous vote** by the Board.

**Administrator's Report:**

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans;

- **Lower Red River WRAPS** - The 'Stressor ID' report will be completed by the MPCA by April 2015. Once that is completed Houston Engineering will work on Geographic Information System products that will identify through computer modeling and simulation where sources of sediment and nutrient loading may be originating and where best management practices could be placed to address impairments.
- **Two Rivers WRAPS** - A 'Professional Judgement Meeting' will be held in April 2015 to look at data collected and determine impairments. The 'Stressor ID' report is slated to be done by May 2016 and we will have opportunity for input at that time as well. The Two Rivers WRAPS will conclude in 2017.

MN Association of WD's: The annual legislative reception and breakfast will be held on March 11 – 12, 2015 at the Embassy Suites in St. Paul. The Board authorized Managers Anderson and Johnson to attend and also Administrator Money.

Red River Watershed Management Board: An update on RRWMB activities was given. The Red River Retention Authority was approved for NRCS funding for \$12 million, which will be used for projects utilizing the PL 566 program criteria. There may be \$600,000 available for planning money for the District's Klondike Clean Water Retention Project #11, but this will be

determined at the March 13, 2014 RRRRA meeting. Upon a show of hands, it was unanimously the opinion of the Board of Managers that if the funding becomes available through the RRRRA, the District should pursue the funding and writing a plan according to NRCS PL 566 standards.

Copy Machine: The District's current copy/scanner is 10 years old, and has recently needed considerable maintenance. It currently no longer is able to print color copies, and Marco cannot find parts to fix it. Money presented three options / quotes provided by Marco – one for a used refurbished machine, and two for new machines. Upon a **motion** by Kukowski, **second** by Johnson, and **unanimous vote**, approval was given to spend \$5,041.00 to purchase a new Canon iRC2230 color copier from Marco. A service agreement was also approved with a cost of \$58.54 per month, which includes service and supply on parts, labor, mileage, drums, toner and developer.

Flood Damage Reduction Work Group: Money reported that he had applied for funding for reimbursement for Big Swamp Project Work Team expenses, and also for a project acceleration grant for the KCWRP#11. The FDRWG approved \$15,000 for the BSPWT, and another \$12,598.87 for the project acceleration grant. These grants both need to be matched 50%, and current expenses cover the terms of the grant.

Quick Wetland Reserve Program: The NRCS has approved a waiver to the normal wetland reserve program rules which allows a project to store water over 6' for a period not to exceed 30 days in the non growing season and 14 days during the growing season, as long as it does not affect over 50% of the wetlands. A meeting has been set up with the NRCS, project engineers, and WD staff to discuss the project and begin the design phase. Several Managers expressed interest in attending. Engineers Carlson and Dalager provided input regarding potential designs and how the Quick project could either stand alone or be used in conjunction with the KCWRP #11.

**Klondike Clean Water Retention Prj. #11:** Engineer Dalager reported progress on modelling and design. He indicated attention is being paid to account for overflows coming from the Roseau River, specifics and alternatives for the inlet ditch, and utilization of Lateral 12 SD 72 as one of the outlets. The development of the model will be completed by the end of April, 2015.

**Rules of the TRWD:** Administrator Money reported that he and Attorney Jeff Hane met to discuss and draft the changes to the Rules that the Board had discussed at last month's meeting. A handout was distributed showing the suggested changes. Money described the process required by statute. A notice must be sent to the MN Board of Water & Soil Resources, and they have 45 days to comment on the proposed rules amendment. A public hearing must be held, and road authorities, cities, and counties must be notified so they can provide comments. Once the hearing is held the Board can make the changes by resolution, and the new rules must be filed according to statute. The Board directed Money to send the proposed changes to BWSR to begin the 45 day review process, and the date of the hearing will be set at the April Board meeting.

**Permits:**

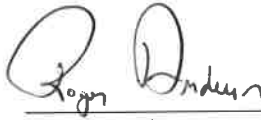
The permit committee reported the following permit actions to the Board. Conditions, if any, are listed on the permit sent to the individual.

<u>App. #</u>	<u>Applicant</u>	<u>Location</u>	<u>Purpose</u>	<u>Action</u>
2015-04	Roseau County	Dewey 25	culvert / crossing	Tabled
2015-02	BNSF	Hampden 35	RR bridge replacement	Approved
2015-03	MN DNR	Pelan 9 & 10	Side Water Inlets	Approved

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:

  
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Jon Vold, Secretary

  
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Roger Anderson, President



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