

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: February 4, 2015 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, February 4, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Vice President Jim Kukowski, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. Secretary Jon Vold and Treasurer Darrel Johnson were absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Engineer Nate Dalager, Attorney Jeff Hane, and Mark Foldesi of the Roseau County Commission.

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from the January 7, 2015 Annual and Regular Meetings, the January 15th 2015 Special Meeting, and the January 21, 2015 Special Meeting. Today's meeting agenda and all of the above mentioned minutes were approved upon a **motion** by Olsonawski, **second** by Klegstad, and **unanimous vote** of the Managers.

Treasurer's Report:

Money distributed the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7500 through 7519 and several electronic funds transfers as contained within the report.

The treasurer's report was then approved upon a **motion** by Kukowski, a **second** by Brazier, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans;

- **Lower Red River WRAP** - The next step in the process is for the MPCA to finalize the 'Stressor ID' report, which will be done by summer 2015. In addition the DNR needs to complete a report regarding stream geomorphology. The field work for this report should be done during summer 2015. Once the 2 reports are complete the final WRAP report can be completed by Houston Engineering, which will include terrain analysis, loading calculations for sediment, phosphorous, and nitrogen, and implementation tables describing impairments and their sources, and strategies to improve the waterbody.
- **Two Rivers WRAP** - Similar to the LRRWRAP, the MPCA stressor ID, the DNR stream geomorphology need to be completed. Once those are done then Houston Eng. can do the necessary analysis and complete the WRAP report.

MN Association of WD's: The annual MAWD Legislative Breakfast has been scheduled for March 10-12 in St. Paul. The Board of Managers authorized President Anderson and Administrator Money to attend. In addition, the Board authorized to send one additional person, should any board members wish to attend.

RRWMB: A report was given regarding RRWMB activities and federal funding that is available through the USDA – Regional Conservation Partnership Program. The District may be eligible for \$65,000 for planning and engineering on the Klondike Clean Water Retention Project. An update was given regarding funding scenarios potentially available from the MN Legislature.

KCD #7: Technician Thompson gave a report on a survey and inspection that was completed on Kittson County Ditch #7. It was recommended that the ditch does not need any maintenance at this time.

BWSR Drainage Water Management Grant: The District previously was awarded a grant to work with potential landowners to install treatments for water coming from tile drainage systems. The District approached several landowners that are installing tile, but none were interested in the program. Upon a **motion** by Brazier, **second** by Klegstad, and **unanimous vote**, the decision was made to cancel the grant and return the funding to the Board of Water & Soil Resources.

Klondike Clean Water Retention Project #11: A report was given regarding funding, permitting, the Big Swamp Project Work Team, and various other aspects of the project. One item that will need to be addressed is the potential footprint of the dike and how it will affect the CRP program. Money was directed to work with Engineer Dalager to determine the approximate area of the perimeter dike and notify the FSA office of intent to remove that area from the CRP program. Money will report back to the Board at the March meeting with specific details.

Roseau River WD: The Roseau River WD would like to hold a joint meeting with the Board to share information regarding items pertinent to both Districts. The meeting was scheduled for 5:30 p.m. on Wednesday February 25th in Greenbush, MN.

Rules: The Board would like to update the District's Rules and procedures and fees pertaining to the Rules. Attorney Hane commented and informed the Board of the procedures according to statute. Money and Hane were directed to put together proposed language to amend the Rules and present it to the Board of Managers at the March meeting. At that time a public hearing will need to be scheduled and several notices will need to be posted.

Audit: The firm of Drees, Risky & Vallager will begin the audit on February 25th and 26th.

Hallock Dam: DNR fisheries is continuing to discuss the potential removal or alteration of the dam on the Two Rivers in Hallock. The City of Hallock is the dam owner, and they have asked DNR to provide more information. The District has been participating in these meetings, and will continue to provide input and technical assistance.

Equipment: A **motion** was made by Brazier, **seconded** by Klegstad, and **approved** to spend up to \$210 for batteries for the GPS survey receiver.

Attorney's Report:

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney's report regarding the following items:

Klondike Clean Water Retention Prj. #11: The District has purchased several parcels of land, and there is a closing on several more parcels on February 6th. Once that is complete the District will own most of the area within the proposed footprint of the impoundment. The only lands left to obtain will be those proposed to be exchanged with the DNR.

Springbrook #10: There are just a few parcels left to be enrolled in the RIM program, and once those have been completed, the District will seek an agreement with the BWSR which allows the District to assume right of way over the lands covered by RIM.

Enforcement: Hane has sent two separate enforcement letters to individuals regarding rules infractions and a breach of an agreement concerning land use on a parcel of land at the Ross Project. These will be followed up and reported back to the board at a later date.

Engineer Report:

Dalager reported to the Board regarding the Klondike Clean Water Retention Project:

- Task Order #2, in the amount of \$123,073 for engineering services was discussed and approved upon a **motion** by Kukowski, **second** by Brazier, and **unanimous vote** of the Managers. The District Administrator was authorized to sign the document on behalf of the District.
- Information was presented and discussed regarding the steps needed to move the project forward. A hydrologic 'RAS' model will need to be built, which will aid in the process of designing various control structures and will facilitate discussion on how the proposed impoundment will work. The model process will take 2-3 months and should be completed by May 2015.

Mark Foldesi:

Foldesi was present to discuss with the Board of Managers questions regarding several items, including the Klondike Clean Water Retention Project, permit procedures regarding diking, and a question on a permit that was issued to Huss Township.

Permits:

The Board acted upon the following permits. Conditions, if any, are listed on the permit sent to the individual.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2015-02	BNSF	Hampden 35	RR bridge replacement - referred to committee	

The following permits were previously approved either by the permit committee or by the Administrator. These are listed for information purposes.


<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2014-58	Davis Twp	Davis 34-35	texas crossing	approved
2014-79	Bradley Kulyk	Poppleton 24	Field Crossing	approved
2015-01	Robert Hunt	Deerwood 10	Field Crossing	approved

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Jim Kukowski, Vice President



Roger Anderson, President