

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: May 6, 2015 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, May 6, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Vice President Jim Kukowski, Paul Olsonawski, Allen Brazier. Secretary Jon Vold, Treasurer Darrel Johnson, & Daryl Klegstad were absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Attorney Jeff Hane, Engineer Blake Carlson, and Engineer Nate Dalager.

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from April 1, 2015. Today's meeting agenda and the minutes of the April 1, 2015 regular meeting were approved upon a **motion** by Brazier, **second** by Kukowski, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7563 through 7580 and electronic funds transfers to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Kukowski, a **second** by Brazier, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans;

- **Lower Red River WRPP** - The MPCA is working on the 'stressor ID' report, and until they are finished with that, no other work can proceed. It is unclear whether the DNR will be working on the stream geomorphology. Once MPCA is done with their report, several technical and public meetings will occur.
- **Two Rivers WRPP** - The MPCA has finished collecting water quality data and will hold a 'Professional Judgement Team' meeting to discuss the data and determine what river reaches will be declared "impaired". Once that is done the 'stressor ID' report will be started. It is unclear whether the DNR will perform the geomorphology on the river, or whether it is even required as a part of the WRAP.

Envirothon: The annual high school completion was held at Lake Bronson State Park, with Kittson Central winning the event. TRWD staff assisted with the questions and judging at the competition.

RRWMB: A report was given regarding Red River Watershed Management Board activities, including the Red River Retention Authority and how federal monies will be applied to projects.

2015 Legislative session: A legislative update was presented and discussed. Several bills of interest to watershed districts were discussed, including vegetative buffers on watercourses, bonding for flood control projects, aquatic invasive species, and state assumption of section 404 of the clean water act.

Springbrook PL 566 Project #10: Discussion was held on mowing and maintenance on the project for 2015. An operations and management inspection was held jointly with NRCS and there are a few minor items to attend to. For 2015 the areas between the dikes will need to be mowed to control weeds and facilitate proper vegetation establishment that is required under the CRP and RIM programs. District staff were instructed by the Board of Managers to advertise for bids to complete the necessary mowing.

Klondike Clean Water Retention Prj. #11: Several items pertaining to the project were discussed, including moist soils management, the rich fen, permitting, funding, and various project aspects.

Attorney's Report:

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney's report regarding the following items:

Rules Update: The proposed changes to the District's Rules have been sent out for the required 45 day review and comment period. The hearing date was set at last month's regular meeting to be held at 8:00 a.m. on Wednesday, June 3, 2015. A notice of the hearing will be published in local newspapers as required by law.

Permits:

The Board of Managers acted on the following permits. Conditions, if any, are listed on the permit sent to the individual.

Permits Referred to the Board of Managers

App. #	Applicant	Location	Purpose	Action
2015-05	BNSF Railway	Skane 1 & 12	railway siding	Tabled
2015-06	Kittson Co Hwy	CSAH 15	road/culverts	Tabled

Permits Reviewed by Administrator or by Committee
For Conditions See Permit

App. #	Applicant	Location	Purpose	Action
2015-04	Roseau County	Dewey 25	culvert / crossing	Denied
2015-07	Keith Johnson	Davis 17-18	tile	Approved
2015-08	Keith Johnson	Davis 16	tile	Approved
2015-09	Keith Johnson	Davis 8	tile	Approved
2015-10	Keith Johnson	Davis 30	tile	Approved
2015-11	Keith Johnson	Davis 20	tile	Approved
2015-13	Marc Langen	Jupiter 29	crossing 18"	Approved

Permit Issues

- Grimstad 7
 - A complaint was received regarding ditching that was done in 2011 that allegedly caused flooding and inundation on downstream lands. Money and Brazier had investigated and information was presented. Upon a **motion** by Kukowski, **second** by Olsonawski and a **2-1 vote** (Anderson abstained) it was decided that the work that was done constituted a cleanout of brush and accumulated sediment of an existing watercourse and did not need a permit.
- Dewey 32
 - A complaint was received regarding ditching that has been done. Money investigated and photos and information were presented. It was determined that this is a new and / or improvement of an existing ditch that drains an area greater than 20 acres. Enforcement action will be pursued.

Engineer's Reports:

Quick Project:

Engineer Blake Carlson addressed the Board of Managers regarding the project. A project proposal has been received from NRCS with general dike heights, borrow areas, acre feet of storage, and other details. The District will need to provide input and guidance on the proposed plans. The cost estimate is \$ 1.3 million for the current version of the plan, of which 75% would be paid by NRCS. NRCS has been asked to provide further information regarding the inlet and outlet structures, dike construction, and various other aspects. At this point the TRWD could ask NRCS to construct what has been proposed, scale back the project, or ask to gain more storage out of the project. The Board directed Engineer Carlson to do some research on the project proposal and report back at the next monthly meeting with recommendations.


KCWRP #11: Engineer Nate Dalager discussed several project components. He has prepared an HEC-RAS model in order to be able to look at ditch flows at the inlets and outlets of the project, the volume that can be stored, and volumes that would need to be passed downstream for various runoff events. Proposals were looked at for a minimum design to handle a 25 year 24 hour event and for a maximum to hold the 100 year 10 day event. This will be able to aid in determining some of the fine details of how the project will work. The Board discussed the project, and a design team meeting of the Project Work Team will be held on Wednesday May 13 to provide further input.

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Jon Vold, Secretary



Roger Anderson, President

