

**Minutes of the Regular Meeting of the Board of Managers  
Of the Two Rivers Watershed District  
Held: April 1, 2015 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, April 1, 2015 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Secretary Jon Vold, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. Vice President Jim Kukowski was absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Engineer Blake Carlson, Engineer Nate Dalager, and Attorney Jeff Hane.

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from March 4, 2015. Today's meeting agenda and the minutes of the March 4, 2015 regular meeting were approved upon a **motion** by Johnson, **second** by Brazier, and **unanimous vote** of the Managers.

**Treasurer's Report:**

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7545 through 7561 and electronic funds transfers to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Vold, a **second** by Johnson, and a **unanimous vote** by the Board.

**Administrator's Report:**

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Strategies;

- **Lower Red River WRAPS** - A 'Stressor ID' report is being completed by the MN Pollution Control Agency. Once that is done Houston Engineering will use it to produce a number of geographic information system products that will help to analyze the sources of pollutants and develop strategies to address the impairments. The Joint Powers Board and Technical Advisory Committee will meet once these are done. A public hearing will be held and the WRAPS should be completed by the end of 2015.
- **Two Rivers WRAPS** - A technical advisory committee will be meeting with the MPCA to discuss results and analysis of all of the various monitoring that was completed over the past 2 years. Impaired river reaches will be identified, and the MPCA will complete a stressor ID report some time in 2016. The WRAPS should be completed by the end of 2017.

MN Association of WD's: Anderson, Johnson, and Money attended the legislative meetings that were held March 11 & 12. Meetings were held with several legislators and state agencies, and updates were given regarding various bills with regard to watershed districts.

RRWMB: The Red River Retention Authority will be receiving \$12 million from the NRCS and will be passing that on to various projects to do project planning according to the process

set up by the PL 566 program. Klondike Clean Water Retention Project 11 may be eligible for up to \$600,000 of this money. The process to apply for funding is being set up by the RRA.

The annual March Conference was held in Moorhead on March 25-26. Updates were given from the state and federal agencies, and information regarding drainage ditch management, impoundment projects, and other watershed district related items was presented.

2015 Survey, Inspection & Project workload: A survey and inspection schedule has been drafted showing workloads for 2015. All ditches and projects under the jurisdiction of the District will be inspected to determine any issues with brush, cattail, beavers, or other blockages and to determine any erosion, sloughing, or other problems. Technician Thompson reported on the JD 10 survey that was started in 2014 and will be completed in 2015.

Envirothon: The 2015 Envirothon will be held on April 22 at Lake Bronson State Park. TRWD staff will be helping out with the event. This hands on, outdoor competition is for high school students and tests their knowledge of aquatics, soils, forestry, wildlife and other natural resource topics. The winner of this regional competition will go on to the state competition.

**WRP (Quick) project:** Engineer Blake Carlson discussed the project with the Board. A meeting was held with NRCS personnel, with Carlson, Manager Brazier, Technician Thompson, and Administrator Money in attendance. Discussion was held regarding the WRP program rules, cost share amounts, design features, permitting, bidding, and construction. NRCS will be providing preliminary design information to the TRWD by May 1, and the District will decide how to move forward by July 4, 2015. Construction will hopefully commence in 2016.

**Klondike Clean Water Retention Project #11:** Engineer Nate Dalager discussed progress on the project with the Board of Managers. He is in the process of developing a computer model that when completed allow the District to make logical decisions regarding project features and operation. He discussed the inlet ditch and mentioned that the flat features of the landscape may dictate how much storage we will be able to incorporate.

A design team meeting was scheduled for May 13, 2015. Dalager will have the model completed by that time and will be able to look at various 'what if' scenarios. Input will be solicited from the design team.

#### **Attorney's Report:**

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney's report regarding the following items:

Springbrook 10 PL566: The last Reinvest in Minnesota contracts are being finalized through the Kittson SWCD and MN BWSR, and so it will soon be necessary for the District to draft and have signed documentation with each landowner that assigns the RIM easement to the TRWD. The TRWD agrees to maintain the contract and the landowner agrees the TRWD can use the area for the project right of way. These will be completed when the final RIM contract is completed with the state of MN.

WRP / Quick Project: Once the NRCS gets the project specifications to the District, there will be a need to establish it as a Watershed District project under MN statute 103D. A public hearing will be held, and the District must assign a name and project number. Finding of fact must be made by the Board of Managers. Once this is done, the District may want to apply for step 1 funding from the RRWMB.

Rules of the TRWD Update: Hane and Money have made the draft changes to the Rules, as directed by the Board of Managers at the previous monthly meeting. These changes were discussed and

deliberated by the Board. Upon a **motion** by Olsonawski, **second** by Johnson, and **unanimous vote** of the Board, the changes were approved as presented, and the Administrator and Attorney were directed to send them out for the required 45 day review period as required by MN statute 103D. In addition, a public hearing was scheduled for 8:00 a.m. on Wednesday, June 3, 2015 and the Administrator was directed to prepare and publish the required hearing notice.


**Permits:**

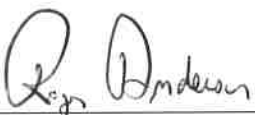
The Board acted on the following permits as listed below.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2015-04	Roseau County	Dewey 25	culvert / crossing	Tabled
2015-05	BNSF Railway	Skane 1 & 12	railway siding	Tabled

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:

  
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Jon Vold, Secretary

  
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Roger Anderson, President

