

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: September 3, 2014 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District convened their annual budget hearing and regular meeting beginning at 9:50 a.m. on Wednesday, September 3, 2014 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota, following a preliminary resolution hearing that was held for a project in Klondike Township, Kittson County.

Managers present included President Roger Anderson, Vice President Jim Kukowski, Secretary Jon Vold, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. None were absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Engineer Blake Carlson, Attorney Jeff Hane, Keith Weston of the Natural Resources Conservation Service, Wayne Cummins & Tim Kalinowski of Pelan Township, and landowner Gerald Klegstad .

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from August 6, 2014. Today's meeting agenda, the minutes of the August 6, 2014 regular meeting, and the Treasurer's Report dated 9/3/14 were approved upon a **motion** by Kukowski, **second** by Klegstad, and **unanimous vote** of the Managers.

Annual Budget Hearing:

The Budget Hearing was called to order by President Anderson at 9:50 a.m. The hearing was advertised in newspapers as required by law.

Money presented the proposed 2015 budget as was advertised and mailed to the Board of Managers prior to the hearing.

There were no persons present at the hearing to speak either for or against the proposed budget.

The budget was then approved in the amount of \$214,650 and the General fund levy for 2015 was set at \$212,500 upon a **motion** by Johnson, a **second** by Kukowski, and a **unanimous vote** by the Board.

The Administrator was directed to certify the budget and the levy to the County Auditors as required by law. Upon a **motion** by Kukowski, **second** by Brazier, and **unanimous vote**, the budget hearing was closed and the regular meeting was convened at 10:05 a.m.

Ditch Levies:

Ditch levies for 2015 were discussed. A spreadsheet detailing ditch balances, proposed work on each ditch, and a proposed ditch budget was handed out and discussed. After the Board of Managers discussed and considered the proposed levies, a **motion** was made by Johnson, **seconded** by Brazier, and upon **unanimous vote** of the Managers, the following ditch levies were approved. Middle Branch Project: \$10,000; North Branch Project: \$10,000; KCD 7: \$15,000; KCD 10: \$5,000; SD 49: \$10,000; SD 85 Improvement: \$6,000; JD 3: \$11,000; JD 10: \$42,000; RCD 4: \$15,000; Dewey 5 Improvement: \$4,000

Permit Application 2014-33:

Landowner Gerald Klegstad and Wayne Cummins & Tim Kalinowski representing Pelan Township addressed the Board regarding permit application #2014-33. The Township and Mr. Klegstad would like to remove an existing center line culvert from a township road. Discussion was held whether there is an adequate outlet in order to ensure the project would not cause undue flooding to adjacent lands. Upon a **motion** by Kukowski, **second** by Johnson, and **unanimous vote** of the Managers, the permit application was **approved with the following conditions**: 1) The existing culverts through the township road at the intersection with Kittson County CSAH #7, and the next crossing to the west of said intersection must be altered to ensure that they are the equivalent capacity of one 42" corrugated metal pipe, and 2) the culverts at both locations must be lowered to the grade determined by the TRWD engineer, and 3) the ditch must be cleaned out to the grade and cross section as determined by the TRWD engineer.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

2014 Ditches and Maintenance: Maintenance is under way on the Springbrook #10 PL566 Project, Dewey #5 Improvement, Judicial Ditch #10 B, and State Ditch #49. Surveys will be completed on JD 10 A and Kittson County Ditch #7.

RRWMB: The RRWMB set its annual levy at 75% of the maximum for taxes collect in 2015. The TRWD will apply for a loan to the RRWMB for the purpose of purchasing land relative to the Klondike North project.

Tile Drainage:

DNR Protected Waters: The District is continuing to work with several landowners on obtaining permits from the DNR to remove accumulated sediment from several different protected waterways.

Hallock Dam: There has been interest expressed from a few local entities and the DNR to modify or remove the existing dam on the south branch Two Rivers in Hallock. A meeting of all stakeholders might be organized to discuss the options. The Administrator was authorized to attend the meeting to obtain information on the project.

Manager's Terms: It was noted that the terms for Managers Kukowski (Roseau County appointment) and Johnson (Kittson County appointment) expire at the end of October, 2014. Each County Board will make the appointment, and each will be advertised as required by law.

It was noted that former Board manager O'Neil Larson has passed away. Flowers from the TRWD were sent in memoriam to the funeral.

Attorney's Report:

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney's report regarding the following items:

Klondike Project(s): As directed Hane has been working to prepare purchase agreements for several lands discussed at the last Board meeting. He has been working with the landowners, some of who are willing to close very soon. These are detailed as follows:

Juneberry 31 – owner is asking \$800/acre and wants \$15,000 extra to get out of a contract he has with his realtor. The Board of Managers indicated this may be favorable contingent

upon the TRWD receiving funding from the RRWMB and also that the landowner agrees to keep the CRP contract with FSA for the life of the CRP and make rental payments to the TRWD.

SW Polonia 5 – Landowner is asking \$750/acre. The Board tabled this until further information is received regarding a potential land trade.

W ½ Klondike 2 – Landowner is asking \$750/acre. This could be purchased contingent upon the TRWD obtaining funding from the RRWMB.

Misc. lands in Klondike 2, 11, 12 - Landowner is asking \$1000/acre, however if the TRWD receives rental/CRP this would reduce the cost. Hane is working on negotiating a purchase agreement and option to buy that would give the TRWD the right to enter onto the land and construct while the purchase details are being worked out.

NE Klondike 10 – landowner is asking \$1450/acre. If the TRWD can get CRP payments this would reduce the cost.

Klondike 14, 15, 22,23,24, and parts of 13, 16, & 21 – all parcels are for sale for \$4 million.

The Board of Managers directed the Administrator to seek funding from the RRWMB and any other sources deemed prudent.

The Board of Managers directed Attorney Hane to draft purchase agreement proposals for each of the properties to be reviewed by the Board at a future meeting.

Quick Project: NRCS is close to finalizing the WRP contract and closing with Mr. Quick. Once that happens, the TRWD can close the land purchase with Mr. Quick. The land would then be in TRWD ownership and the District would work with NRCS on the design and installation of structures. Closing will be held on the purchase once we hear from NRCS.

Springbrook PL 566 Project #10: Hane has been working to secure the right of way easements with several landowners. Once these are completed and signed the District can make the payment and the easements will be recorded, as directed by the Board at previous meetings.

Permits:

The Board acted on the following permits. Conditions, if any, are listed on the permit sent to the individual.

App. #	Applicant	Location	Purpose	Action
2014-33	Pelan Twp	Pelan 32-33	remove center line culvert	Approve
	See details in discussion above			
2014-40	Ron Mooney	Dewey 4-5	culverts & ditching	Table
2014-43	Kittson Co Hwy Dept	Richardville 5	ditching & culverts	Table
2014-47	Tom Miesner	St. Joseph 29	road	Approve
	Motion Kukowski, second Brazier - unanimous			
2014-53	Tegner Twp	Tegner 28	30" cmp / drainage	Table
	S. Nelson	Poppleton 5-7-8	re-design tile	Table
2014-55	Huss Twp	Huss 5-6	culverts	Approve
	Motion Brazier, second Klegstad – carried with Kukowski abstaining			
2014-58	Davis Twp	Davis 34-35	texas crossing	Table
2014-59	Davis Twp	Davis 34	field crossing	Table

Permits Reviewed by Administrator or by Committee

App. #	Applicant	Location	Purpose	Action
2014-50	Scott Nelson	Richardville 30	crossing/ 18" cmp	Table
2014-54	Waage Farms	Huss 18	field crossing	Approve

2014-52
2014-56
2014-57

Deerwood Twp
Enbridge
Enbridge

Deerwood 15
Svea 23
Svea 25

lower culvert / drainage
pipeline maint.
pipeline maint.


Approve
Approve
Approve

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Jon Vold, Secretary



Roger Anderson, President