

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: June 18, 2014 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, June 18, 2014 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Roger Anderson, Secretary Jon Vold, Treasurer Darrel Johnson, Paul Olsonawski, and Allen Brazier. Vice President Jim Kukowski & Daryl Klegstad were absent.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Nate Dalager of HDR Engineering, and Robbie Christianson.

The meeting was called to order by President Anderson. Anderson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from May 7, 2014. Today's meeting agenda and the minutes of the May 7, 2014 regular meeting were approved upon a **motion** by Olsonawski, **second** by Brazier, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and checks and deposit detail.

The treasurer's report was then approved upon a **motion** by Vold, a **second** by Johnson, and a **unanimous vote** by the Board.

Money presented the 2013 Audit to the Board, as prepared and submitted by Risky, Drees, & Vallager Ltd. Upon a **motion** by Johnson, **second** by Brazier, and **unanimous vote** of the Managers, the 2013 audit was accepted and approved. Money was authorized to sign all documents related to the 2013 audit for reporting purposes.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans;

- **Lower Red River WRPP** - Water quality monitoring is continuing with water samples being collected weekly.
- **Two Rivers WRPP** - Water quality monitoring is being completed by various entities, including the MPCA, IWI, Kittson SWCD, and DNR.

Natural Resources Conservation Service: The District currently is connected with and utilizing the NRCS computer network, which allows the use of NRCS servers, data, and information. In order to continue to be able to use the system, the District must sign a form provided by the NRCS. Upon a **motion** by Vold, **second** by Brazier and

unanimous vote, the Board authorized signing the “Acknowledgment of Section 1619 Compliance” as provided by the NRCS.

RRWMB: Discussion was held regarding the RRWMB’s annual levy. The finance committee of the RRWMB has produced recommendations with regard to giving each member district more flexibility in setting their ½ of the RRWMB levy. The Board of Managers reviewed the comments and indicated they are generally in favor of the suggested changes.

USCOE – EPA wetland rule: Public comments are currently being taken by the Environmental Protection Agency and the US Army Corps of Engineers regarding their proposed interpretation of jurisdictional wetlands under the Clean Water Act. Money was directed to prepare comments from the Two Rivers Watershed District.

DNR Protected Waters: A meeting will be held in Hallock later this month to work through the DNR permitting process relative to cleaning sediment out of protected watercourses. The District is assisting several landowners with these permit applications.

Springbrook PL 566 Project #10: An inspection of the project structures and features was completed jointly by staff from the NRCS and the TRWD. As a result of spring runoff and recent rains, it has been noted there is about \$12,000 in damages that should be repaired. In addition, one landowner is requesting payment for loss of crop because one of the side water inlets was not functioning. Vold **motioned** to authorize \$12,000 to do the necessary repairs. The motion was **seconded** by Brazier and **approved**, with Olsonawski abstaining. The Board decided not to allow any payments for loss of crop.

Cell Phone Policy: Discussion was held regarding a District cell phone, cell phone reimbursements to employees, and district cell phone policy. A **motion** was made by Olsonawski and **seconded** by Johnson to 1) authorize expenditure of \$80 per month for a District cell phone plan to be used for a ‘hot spot’ device for the surveyor, 2) authorize expenditure for up to \$80 per month to be paid to the District Administrator for reimbursement for use of personal cell phone, and 3) authorize expenditure of up to \$10 per month to be paid to the District Technician for reimbursement for use of personal cell phone. The motion was **approved upon a unanimous vote** of the Managers.

Citizen’s Advisory Committee: Discussion was held in order to schedule the required annual CAC meeting. It was suggested to hold a tour of projects in August. Money was directed to tentatively set up a meeting and tour for the CAC.

Other: Updates were given regarding the Federal Farm Bill and its potential funding for flood control projects, and also an update was given on the status of FEMA floodplain map updates for Kittson and Roseau Counties.

Impoundment Committee:

Members of the Impoundment Committee reported on the following:

'Quick' Project: D. Money stated that a contingency of NRCS officials from Washington D.C., St. Paul MN, and regional representatives will be looking at the Quick site in order to better define what can be done using the Wetland Reserve Program, and what project components will be the responsibility of the District.

Klondike 1 & 2: A meeting and site visit with the DNR is being organized, and the Board of Managers should hold some discussion about how and when to move forward with the Klondike 1 and 2 projects, and also the bigger picture of the possibility of a Juneberry Ridge type of project that could materialize.

It appears an expanded Klondike 1 is not possible because of existing easements that are tied to some of the neighboring lands. Money was directed to ask for attorney review regarding the easement language.

Discussion was held regarding short term and long term impoundment goals of the District. There seems to be a desire to proceed with impoundments on Klondike 1, Klondike 2, and Quick, however in order to proceed would take Board action. If this happened, projects could possibly be built within a relatively short time in the next 2-3 years. Recently a bigger project with the old Juneberry Ridge project area has been re-considered, but developing this project could take many years. Money was directed to put together a concept paper showing the short and long term goals, project components, and recommendations to move forward with impoundment projects. The impoundment committee was directed to continue meeting to develop further both the short term and long term projects.

Robbie Christenson: Mr. Christenson addressed the Board regarding the operation of the Novacek ring dike. He stated Novacek has not been operating the gates as is required in his operating plan, and it could cause a flooding problem. Money informed the Board that enforcement action was taken on the matter and that the gates are now open as required. No further action was taken regarding the matter.

Manager Brazier: Brazier discussed permit review and would like to be better informed regarding water flow and issues in all areas of the district, not just his area. Discussion was held regarding a possible board tour or other methods of educating board members.

Permits:

The Board acted on the following permits. Conditions, if any, are listed on the permit sent to the individual.


<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2014-10	Kittson Co. Hwy Dept. Motion Vold, Second Brazier, unanimous vote	Thompson 10	culvert	approved
2014-12	Percy Township Motion Johnson, second Olsonawski, unanimous vote	Percy 29	road, ditches, culverts	approved
2014-13	Brach Svoboda Area proposed to be drained is not in the benefit area of downstream legal ditch	Skagen 14	ditching, culverts	denied
2014-14	Ray Christian Proposal does not meet district culvert sizing policy & existing drainage provides adequate capacity	Juneberry 31	culverts, ditching	denied

The permit committee approved the following permit applications prior to the board meeting.

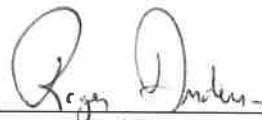
<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2014-11	Hallock Township	Hallock 17/20	repair road & prevent future erosion	approved
2014-15	Terry Osowski	S. Red River 23	install 18" cmp & crossing	approved

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Jon Vold, Secretary



Roger Anderson, President