

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: March 4, 2014 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Tuesday, March 4, 2014 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included, Treasurer Darrel Johnson, Paul Olsonawski, Allen Brazier, & Daryl Klegstad. Absent were President Roger Anderson, Vice President Jim Kukowski, and Secretary Jon Vold.

Others present included District Administrator Dan Money, District Technician Matt Thompson, Engineer Blake Carlson, Attorney Jeff Hane, Joe Courneya from the Red River Basin Commission, and Nate Dalager of HDR Engineering.

The meeting was called to order by Treasurer Johnson. Johnson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from February 5, 2014. Today's meeting agenda and the minutes of the February 5, 2014 regular meeting were approved upon a **motion** by Olsonawski, **second** by Brazier, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and checks and deposit detail.

The treasurer's report was then approved upon a **motion** by Olsonawski, a **second** by Klegstad, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Watershed Restoration & Protection Plans; -

- **Two Rivers WRAPS** - The MPCA has changed project coordinators, and Houston Engineering as well has changed their project contact person, so WD staff is working with the new people on the project. A public meeting has been scheduled for March 27th, 2014 at Lake Bronson State Park to discuss the WRAPS process, what to expect moving forward, and get any input or answer questions from the public. All Managers are encouraged to attend the meeting.

MN Association of WD's: The MAWD legislative briefings will be held on March 19-20 in St. Paul. Any interested Managers are encouraged to attend. The Board authorized the Administrator to attend the meetings on behalf of the District.

RRWMB: The update of the RRWMB Governing Documents was completed, and as a result all member Watershed Districts are asked to sign a new 'Joint Powers Agreement', which reflects the changes. Attorney Jeff Hane has reviewed the agreement and discussed the suggested changes. Upon a motion by Olsonawski, **second** by Klegstad, and **unanimous vote**, the Board approved entering into an ammended RRWMB Joint Powers Agreement. The President and Secretary were authorized to sign the document on behalf of the District.

Ditches: Technician Thompson presented information regarding survey work that was completed on the Dewey 5 improvement. It was noted that several field crossings are at higher elevations than the legal grade. Discussion was held that back when the improvement was done, Roseau County was contemplating work on the adjacent road and indicated they needed the dirt from the ditch project. The work on the improvement was not done pending the County road project, but the County never followed through on the work. Staff were instructed to discuss with the County to determine the best way to move forward.

One Watershed One Plan: Comments were submitted to the Board of Water & Soil Resources regarding the proposed watershed boundaries for the "1W1P" initiative. Money discussed the map and comments in detail. The District will wait to hear back from BWSR regarding.

Ross #7: Discussion was held regarding a gravel lease agreement the District had with an individual allowing for the removal of gravel from lands at the Ross project. The lease expired in June of 2013, however the individual has not reclaimed the pit, and several equipment items remain on the site. The Board discussed the possibility of continuing the lease and the pros and cons of doing so. Following discussion the Board decided not to continue any gravel lease and that the Administrator should contact the lessee and the contractor to proceed with cleaning up the site according to the expired lease agreement.

Springbrook PL 566 Project #10:

- Money is working with Attorney Hane regarding agreements between the District, landowners, and the BWSR to partially assign the Reinvest In Minnesota easements to the District. The District agrees to maintain the designated area in accordance with the easement in exchange for using it as right of way for the Springbrook #10 project.
- The benefitted area is being certified to the county, which will enable the District to collect property taxes for the project fund beginning in 2015.
- As-Built plans will be requested from NRCS and the operation and maintenance plan will be followed.

Attorney's Report:

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney's report regarding the following items:

Springbrook PL 566 Project #10:

An issue has arisen with regard to the description of some of the land the District purchased for the project and the adjacent land that is being enrolled in the RIM program. In order to straighten out the conflicting descriptions, land will need to be deeded back to the former owner, a new land description will be recorded, and then the land will be re-deeded back to the District. This will satisfy the RIM program and the State of MN. Upon a **motion** by Brazier, **second** by Klegstad, and **unanimous vote** of the Managers, approval was given for the District to grant the land that was purchased from Greg Bogestad back to Bogestad, with the condition that the land description be clarified and that Bogestad then re-grants the land back to the District.

Hane reported regarding a possible summons and complaint against an individual who signed an agreement for right of way with the District, and now does not want to follow through on the agreement.

Engineer's Report:

Carlson gave the Engineer's report on the following:

Klondike 1 report: Carlson distributed a letter report for review and discussion regarding the Klondike 1 project, which serves as a preliminary engineer's report. Discussion was held regarding a diked inlet, emergency spillway, impoundment dikes, storage capacity, outlet structure, and cost estimate along with other project features. There was interest in expanding the footprint / area of the impoundment in order to maximize storage, however this would require purchase of more land.

In order to move forward Managers Olsonawski, Klegstad, and Johnson along with Carlson, Money, and Thompson will form an impoundment investigation committee. Questions regarding land availability and impoundment details will be discussed by committee and recommendations will be brought to the full board. Once a preferred alternative is decided it will be brought back to the Big Swamp Project Work Team for review and approval.

Klondike 2 report: Carlson distributed a letter / preliminary engineer's report for review and discussion for Klondike 2. Previously the Board of Managers indicated that this impoundment should be to provide an adequate outlet for Lateral 1, SD 95. To do this, a 4 mile upstream diked inlet would be needed and an impoundment is proposed to control around 4,200 acre feet. The impoundment committee will refine the proposal further and report back to the Board at the April 2 regular meeting.

Red River Basin Commission: Joe Courneya of the Red River Basin Commission was in attendance to address the board regarding a strategy to reduce phosphorous within the Two Rivers by harvest of cattails. Courneya would like to utilize the Klondike 2 site to do monitoring and then cattail harvesting to see if it will indeed reduce phosphorous. He would like to apply for a grant from the MN Pollution Control Agency. He is not asking for cash from the District, but is asking for in kind contributions of staff time and possibly equipment. The Board of Managers authorized the Administrator to work with Courneya on an MPCA 319 grant, developing a monitoring plan, and doing field work to collect samples and monitor phosphorous.

Nate Dalager: Mr. Dalager addressed the Board of Managers regarding engineering services that HDR can provide to watershed districts. He indicated that he and his firm are available to work on projects upon request.

Manager Brazier discussed with the Board the possibility of locating an impoundment on Lateral 1 state ditch 95 upstream of Roseau County road #7. This area would be beneficial because it is far enough upstream where it could control a significant drainage area of Badger Creek. Brazier and Money have met with two of the three landowners and there seems to be willingness to sell these lands to the District. The matter was referred to the impoundment committee for further review, discussion, and recommendation.

Permits:

The Board acted on the following permits. Conditions, if any, are listed on the permit sent to the individual.

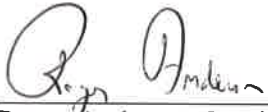
<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2014-03	MNDOT	MN TH #11 Karlstad – Red River	culverts, overlay, grading	
Approved with conditions – see permit; Motion Brazier, second Klegstad - unanimous				

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Darrel Johnson, Treasurer



Roger Anderson, President